

Leighton-Linslade Carnival Food Stall Rules 2019

Saturday 13th July 2019

Parsons Close Recreation Ground, Leighton Buzzard

1. Payment (Cheques/POs payable to Leighton-Linslade Carnival) must accompany applications. Stallholders must also include a Risk Assessment and a copy of Public Liability Insurance cover (where appropriate).
2. The Carnival will try to comply with your individual requirements but can't guarantee individual sites. Please note that not all pitches will be on completely flat ground.
3. To be considered for a space, applications must be lodged by 1st July.
4. You will be responsible for maintaining, and leaving your pitch in a clean and safe condition. Failure to do so could result in a litter picking surcharge.
5. Your stands or stalls etc can be erected on the Carnival ground after 7:00am on the day of the Carnival, must be ready to trade by 11:00 and must not be removed until after 16:15.
6. Stallholders must supply their own tables, gazebos etc.
7. You are reminded that you are responsible for the observance by yourselves, your employees and your contractors of the Health and Safety Act of 1974 and the relevant statutory provisions that cover all safety regulations.
8. On arrival at the Carnival ground you MUST use the Grove Road entrance and report to the site manager prior to setting up in your allocated space.
9. To comply with the Carnival's Health & Safety strategy, there can be NO vehicular movement on the Carnival ground after 10:30am. The ban on vehicle movement applies until the end of the Carnival, approx 16.15 and may be varied on the day by the Carnival site manager. Medical emergencies are excluded from this clause, but movement must be approved by a member of the Carnival Committee or emergency services, and the vehicle must be accompanied whilst in the recreation ground.
10. All vehicles moving on the recreation ground must have hazard lights switched on, and travel at no more than 5mph.
11. The catering rights at Leighton-Linslade Carnival are held exclusively by the Carnival Team. No exhibitor may sell any food, confectionery, beverage (alcoholic or otherwise), except that specified on the application form accepted by the Carnival Committee.
12. Quiet running generators (completely muffled) or loudspeaker systems are only permitted with the permission of the Carnival Committee. Diesel powered generators are preferred. Petrol powered generators MUST be switched off during re-fuelling and have a suitable fire extinguisher available nearby.
13. You are required to comply with the instructions of the Site Manager. Anyone not doing so will be expelled from the Carnival ground.
14. Booking fees are not returnable except in the unlikely event that the Carnival is cancelled by the Carnival Committee
15. The Carnival Committee, its officers and servants will not, in any way, be liable to any persons whatsoever for any damage or loss, however caused, to the property of any such person or for any injury, fatal or otherwise, to any such person while at the Carnival.
16. Every exhibitor shall be solely liable for any loss, injury or damage that may be done to or occasioned by or arising from any article or property exhibited or brought on to the Carnival ground by or for him, and he shall indemnify the Carnival Team on account of or in respect of such damage or injury.
17. All injuries must be reported to the First Aid Post.
18. No Smoking laws apply to all marquees and enclosed areas. The Carnival Committee or a representative of the Fire Service may inspect marquees, occupied areas and stalls to ensure maximum fire safety.
19. The Carnival Committee reserve the right to refuse participation in Carnival.



Leighton-Linslade Carnival 2019

Food Stall Booking Form

Leighton-Linslade is a membership organisation (no membership fees payable). Contact details entered on this form will be stored on Leighton-Linslade Carnival membership database, and will only be used for purposes related to Carnival, It will not be shared with other groups or organisations.

Name of Organisation	
Contact Name	
Contact Telephone	
Contact Email	
Contact Address	
Stall Size	5 m x 3 m (maximum size)
Food type to be sold	
Fee Payable	£80 (Cheques payable to Leighton-Linslade Carnival)
I have read, and accept, the rules published with this form	
Signed	
(please print name)	
<p>Please complete (in block capitals) and return this form, by 1st July, with the appropriate fee, risk assessment, health certificates and insurance certificate to:</p> <p>Mark Freeman, 7 Station Road, Linslade, Leighton Buzzard LU7 2NA</p> <p>Final details regarding access and car permits will be issued during the week before Carnival.</p>	

Leighton-Linslade Carnival Stall Risk Assessment

RISK ASSESSMENT DECLARATION (To be signed by all applicants)

I (we) the undersigned identify that the above risk assessment is appropriate for the stall I have requested at Leighton-Linslade Carnival in Parsons Close Recreation Ground on Saturday 13th July 2019, or I attach a full risk assessment of my own. I agree to abide by all the control measures identified, and to make further controls where appropriate in respect of the activities I am planning to undertake at this event. I (we) take full responsibility for identifying and controlling any risks arising from my proposed activity, and for any incident or loss arising, under any circumstances, from our activities at the event.

Signed

Printed name

On behalf of

Date